

**LICKING HEIGHTS LOCAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
TUESDAY, JULY 11, 2017 7:00PM**

The Licking Heights Board of Education met in Regular Session for the purpose of conducting official school business on Tuesday, July 11, 2017 at 7:10 p.m. at Licking Heights High School, 4000 Mink Street SW, Pataskala, OH 43062 with Mr. Richard Wand, President, presiding.

The President asked the Treasurer to call the roll. Those members present were: Mr. Brian Bagley, Mr. Paul Johnson, Mrs. Nicole Roth, Mrs. Tracy Russ, and Mr. Richard Wand.

Reading of the Notice of the Meeting

This is a public meeting of the Board of Education for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

Resolution #07-17-152 ADOPTION OF AGENDA

Mr. Bagley moved and Mr. Johnson seconded that the Board of Education adopts the agenda.

AYES: Bagley, Johnson, Roth, Russ, Wand

President declared motion carried.

Presentation of Prepared Remarks by the Public:

Mark Rader – Jersey School meeting

Presentations:

New High School Building Project Update - Dr. Philip Wagner, Superintendent
Mr. Todd Griffith, Treasurer

Board Committees:

Board Committees	Committee Members	Meeting Dates
Buildings & Grounds	Nicole Roth and Brian Bagley	August 10, 2017 (tentative)
Communications & Community Outreach	Brian Bagley and Paul Johnson	June 27, 2017
Curriculum	Nicole Roth and Tracy Russ	May 16, 2017
Finance	Richard Wand and Tracy Russ	4 th week of September
Policy	Nicole Roth and Paul Johnson	July 7, 2017
Technology	Richard Wand and Brian Bagley	May 18, 2017
Community Building Project Committee		1st Meeting date expected Sept., 2017

D. Approve Supplemental Employment Items 2017-2018

Name	Position	School	Level	Experience	Salary
Christine Gottermeyer	Science Academic Chair 9-12	High School	3	1	\$1,635.00

E. Approve the following food service vendors for the 2017/2018 school year.

Purchases	Vendors
Lunchroom and paper products	Gordon Food Service, Inc. Sysco, Cleveland, OH
Dairy products	United Dairy Inc., Lancaster, OH
Bakery products	Aunt Millie's Bakery, Blacklick, OH

Comment: These are the same vendors as the previous school year.

F. Approve the following student(s) impractical to transport for the 2017/2018 school year, as provided in the back up materials.

Name	Grade	Location To Transport
Kobe R.	9th	St. Francis DeSales High School

G. Approve the student handbooks for the 2017/2018 school year as provided in the back up materials.

AYES: Russ, Johnson, Bagley, Roth, Wand

President declared motion carried.

Resolution #07-17-154 ACTION AGENDA

Mrs. Russ moved and Mr. Wand seconded that the Board of Education approves the return advances to the General Fund from various funds as presented.

Return Advances	From	To
General Fund (001)		\$411,641.76
IDEA Part B (516)	\$157,533.83	
Title III (551)	\$59,139.23	
Title I (572)	\$182,921.46	
Title II A (590)	\$12,047.24	
Total	\$411,641.76	\$411,641.76

AYES: Russ, Wand, Bagley, Johnson, Roth

President declared motion carried.

Resolution #07-17-155 DONATIONS

Mr. Bagley moved and Mr. Johnson seconded that the Board of Education approves the following donations:

Company	Donation	Reason
AEP Transmission	\$250.00	Donation to Licking Heights

AYES: Bagley, Johnson, Roth, Russ, Wand

President declared motion carried.

Resolution #07-17-156 POLICY

Mrs. Roth moved and Mr. Johnson seconded that the Board of Education approves the first reading of the following revised District policies, as provided in the back up material.

4121	Criminal History Record Check
4122	Non-Discrimination and Equal Employment Opportunity
4122.01	Drug-Free Workplace
4124	Employment Contract
4130	Assignment and Transfer
4139	Staff Discipline
4160	Physical Examination
4162	Drug and Alcohol Testing of CDL License Holders
4170	Substance Abuse
4170.01	Employee Assistance Program (EAP)
4210	Staff Ethics
4211	Attendance (will renumber to 4210.01)
4213	Student Supervision and Welfare
4214	Staff Gifts
4215	Use of Tobacco by Classified Staff
4217	Weapons
4220	Evaluation of Classified Staff
8510	Wellness

AYES: Roth, Johnson, Bagley, Russ, Wand

President declared motion carried.

Resolution #07-17-157 POLICY

Mrs. Roth moved and Mr. Johnson seconded that the Board of Education approves the first reading of the following new policies.

4122.02	Non-Discrimination Based on Genetic Information of the Employee
4123	Section 504/ADA Prohibition Against Disability Discrimination in Employment

4140	Termination and Resignation
4211	Whistleblower Protection
4216	Staff Dress and Grooming
4281	Use of Employees Personal Property at School
6510	Payroll Authorization
6660	School Service Fund
6800	System of Accounts

AYES: Roth, Johnson, Bagley, Russ, Wand

President declared motion carried.

Resolution #07-17-158 POLICY

Mrs. Roth moved and Mr. Johnson seconded that the Board of Education approves the second and final reading and adoption of the following revised policies.

4111	Creating a Position
4113	Conflict of Interest - Private Practice
4120	Employment of Classified Staff
4120.01	Job Descriptions
4120.09	Volunteers
5830	Student Fund-Raising
6110	Grant Funds
6150	Tuition Income
6152	Student Fees, Fines, and Charges
6152.01	Waiver of School Fees for Instructional Materials
6210	Fiscal Planning
6320	Purchases
6440	Cooperative Purchasing
6450	Local Purchasing
6460	Vendor Relations
6520	Payroll Deductions
6530	Payment of Accrued, Unused Personal Leave
6550	Travel and Payment Reimbursement
6830	Audit
9700	Relations with Special Interest Groups

AYES: Roth, Johnson, Bagley, Russ, Wand

President declared motion carried.

Resolution #07-17-159 POLICY

Mrs. Roth moved and Mr. Johnson seconded that the Board of Education approves the second and final reading and adoption of the following new District policies, as provided in the back up material.

4112	Board Staff Communication
4120.04	Employment of Substitutes
4120.08	Employment of Personnel for Co-Curricular / Extra-Curricular Activities
6105	Authorization to Use Facsimile Signature
6107	Authorization to Accept and Distribute Electronic Records and to Use Electronic Signatures
6111	Internal Controls
6112	Cash Management of Grants
6114	Cost Principles - Spending Federal Funds
6116	Time and Effort Reporting
6210	Fiscal Planning
6220	Tax Budget Preparation
6232	Appropriations Implementation
6325	Procurement - Federal Grants / Funds
6350	Prohibition Against Contracting with a Person Against Whom an Unresolved Finding for Recovery has been Issued
6424	Purchasing Cards
6605	Crowdfunding

AYES: Roth, Johnson, Bagley, Russ, Wand

President declared motion carried.

Resolution #07-17-160 POLICY

Mrs. Roth moved and Mr. Johnson seconded that the Board of Education approves to rescind the following District policies.

4122.02	Rights of Disabled Employees
4141	Resignation of Support Staff Members
4142	Dismissal of Staff
4145	Reduction in Support Staff Work Force
4150	Disciplinary Actions
4153	Suspension of Staff
4200	Staff Conduct
4232	Staff Conflict of Interest
4240	Support Staff Meetings
4250	Support Staff Time Schedules
4340	Staff Complaints and Grievances

AYES: Roth, Johnson, Bagley, Russ, Wand

President declared motion carried.

Superintendent Comments:

- A. July 14th Board Meeting
- B. Staffing Update
- C. District trip to China, July 16-31, 2017

Resolution #07-17-161 ADJOURNMENT

Mrs. Roth moved and Mr. Bagley seconded that the Board of Education meeting is hereby adjourned.
Time: 8:00 p.m.

AYES: Roth, Bagley, Johnson, Russ, Wand

President declared motion carried.

PRESIDENT _____ TREASURER _____